

UPR - CAYEY (0619)

Cayey, Puerto Rico

Cayey, Puerto Rico Formerly: UPR Cayey University College - Name Changed 2000
Accredited since 1967 under aegis of University of Puerto Rico's accreditation.

March 22, 1975 - Accreditation reaffirmed as a separate unit. Require report by November 1, 1976 on progress toward meeting concerns expressed in evaluation team's report, with particular attention to: the definition of institutional objectives and clarification of the role and status of the College within the University system; the pattern of institutional governance and quality of administrative-faculty-student relationships; and strengthening and modernizing of the academic program. Schedule a small team visit Spring of 1977. Note Periodic Review Report due November 1, 1979.

December 11, 1976 - Report accepted. Noted that in accord with the CHE's action of March 1975, a visit to the College will be scheduled in Spring 1977; noted further that at present time, PRR due November 1, 1979.

June 25, 1977 - Report accepted. Thanked College for receiving Commission's visitors and commended administration and faculty for progress achieved since November 1974. Note, PRR due November 1, 1979.

March 1, 1980 - To accept PRR, to commend College for progress made and for quality of report, and to note that special attention should be paid to outcome studies in preparation for next evaluation in 1984-85.

June 28, 1985 - Reaffirmed. Requested report by April 1, 1986 on: 1) comprehensive institution-wide planning based on clarification of mission and sharper distinction between goals and objectives; 2) clarification of organizational structure, with emphasis on fostering effective leadership and including evidence of faculty acceptance of their role in and responsibility for institutional planning; 3) increased attention to student needs and services; and 4) establishment of a bookstore. PRR due April 1, 1990.

June 27, 1986 - To acknowledge receipt of the report but to request that the College submit another report by February 1, 1987 on planning results, effectiveness of changes in organizational structure and increased student support services, to be followed by a Staff visit. To note that, as of now, the PRR is due April 1, 1990.

June 23, 1988 - To accept the report, to commend the progress to date, and to note that the PRR is due April 1, 1990.

October 25, 1990 - To accept the PRR and reaffirm accreditation; to note that, as of now, the next evaluation is scheduled for 1994-95.

June 21, 1995 - To reaffirm accreditation; to request a follow-up report by November 1, 1996 which addresses 1) development of a more collaborative campus ethos; 2) implementation of strategic long range planning; 3) development of a mechanism for institutional data-collecting; 4) implementation of a campus-wide plan of outcomes assessment; and 5) progress in reviewing and addressing issues related to student retention and attrition. A special visit will follow submission of the report. As of now, the PRR is due June 1, 2000.

October 16, 1996 - Institution granted delay in submission of follow-up report now due February 1, 1997.

June 25, 1997 - To accept the report and thank the institution for receiving the Commission's representatives. To request that the PRR due June 1, 2000 give particular attention to the issues of campus ethos, planning, student retention, and outcomes assessment.

November 15, 2000 - To acknowledge receipt of the Periodic Review Report, to reaffirm accreditation, and to request a follow-up report by October 1, 2002 documenting the development and implementation of a comprehensive outcomes assessment plan including student learning outcomes. The next evaluation visit is scheduled for 2004-05.

September 25, 2002 - Institution granted delay in submission of follow-up report now due November 1, 2002.

March 5, 2003 - To accept the follow-up report. The next evaluation visit is scheduled for 2004-2005.

June 22, 2005 - To reaffirm accreditation. To request a monitoring report due April 1, 2007, documenting progress in the development and implementation of a budget process that is aligned with the institution(s) mission, goals, and strategic plan. A visit may follow submission of the report. The Periodic Review Report is due June 1, 2010.

November 15, 2007 - To accept the monitoring report and to note that a visit will not be required. The Periodic Review Report is due June 1, 2010.

June 24, 2010 - To note receipt of the voluntary information report. To place the institution on probation because of a lack of evidence that the institution is in compliance with Standard 4 (Leadership and Governance) and Standard 11 (Educational Offerings). To request a monitoring report due by September 1, 2010, documenting evidence that the institution has achieved and can sustain ongoing compliance with (1) Standard 4 (Leadership and Governance), including but not limited to the development and implementation of clear institutional policies specifying the respective authority of the different governance bodies and their respective roles and responsibilities in shared governance; and (2) Standard 11 (Educational Offerings), including but not limited to a plan for assuring the rigor, continuity, and length of courses affected by the institution's closure. In addition, the report should document evidence of the development and/or implementation of a long-term financial plan, including steps taken to improve the institution's finances and the development of alternative funding sources (Standard 3). An on-site evaluation will follow submission of the report. The purpose of the on-site evaluation is to verify the information provided in the monitoring report and the institution's ongoing and sustainable compliance with the Commission's accreditation standards. To further direct a prompt Commission liaison guidance visit to discuss the Commission's expectations for reporting. To note that the institution remains accredited while on probation. To note that the Periodic Review Report due June 1, 2010 was received and will be acted upon by the Commission in November.

November 18, 2010 - To note that the Commission liaison guidance visit took place. To document receipt of the monitoring report and to note the visit by the Commission's representatives. To document receipt of the Periodic Review Report and note that the report was of insufficient quality, necessitated extraordinary effort by the Commission's

representatives and staff conducting the review, provided insufficient information in English as required by Requirement of Affiliation 3, and provided limited information on Standard 3. To continue the institution's probation due to a lack of evidence that the institution is in compliance with Standard 3 (Institutional Resources) and Standard 4 (Leadership and Governance). In addition, there is a lack of evidence that the institution is in compliance with Standards 7 (Institutional Assessment) and Standard 14 (Assessment of Student Learning) based on the Periodic Review Report. To request a monitoring report due by March 1, 2011, documenting evidence that the institution has achieved and can sustain ongoing compliance with Standards 3 and 4, including, but not limited to (1) five-year financial projections for the UPR System including information from audited financial statements for fiscal year 2010; (2) institutional pro-forma budgets that demonstrate the institution's ability to generate a balanced budget for fiscal years 2012 through 2015, including the personnel, compensation, and other assumptions on which these budgets are based (Standard 3); (3) evidence of implementation of clear institutional policies specifying the respective authority of the different governance bodies and their respective roles and responsibilities in shared governance; (4) evidence that the Board of Trustees assists in generating resources needed to sustain and improve the institution; (5) evidence of a procedure in place for the periodic objective assessment of the Board of Trustees in meeting stated governing body objectives and responsibilities; (6) evidence that steps have been taken to assure continuity and stability of institutional leadership, particularly in times of governmental transition; (7) evidence that the UPR Action Plan is implemented, that it is assessed, and the data are used for continuous improvement of the institution's processes; (8) evidence that steps have been taken to improve shared governance, especially in documenting how campus input is solicited and considered in decision making at the System level; and (9) evidence that communication between the Central Administration and the institution and within the institution, is clear, timely, and accurate, and that the sources of such communications are clearly defined and made available to all constituents (Standard 4). An on-site evaluation will follow submission of the March 1, 2011 monitoring report. To further request a monitoring report due September 1, 2011, documenting evidence of compliance with Standards 7 and 14, including but not limited to implementation of a comprehensive, organized, and sustained process for the assessment of institutional effectiveness with evidence that assessment information is used in budgeting, planning, and allocating resources at the institutional level and in all departments (Standard 7); and (2) implementation of an organized and sustained assessment process to evaluate and improve student learning, including evidence of direct and indirect methods of assessment at the course and program level and evidence that assessment results are used to improve teaching and learning (Standard 14). A small team visit will follow submission of the September 1, 2011 report. To note that the institution remains accredited while on probation.

June 23, 2011 - To accept the monitoring report, to note that a small team visit took place, and to note that the institution is in compliance with Standard 3 (Institutional Resources) and Standard 4 (Governance). To continue probation because of insufficient evidence that the institution is currently in compliance with Standard 7 (Institutional Assessment) and Standard 14 (Assessment of Student Learning) based on the Periodic Review Report. Compliance with Standard 7 and 14 were not reviewed at this visit and will be reviewed after submission of the September 1, 2011 report. To note that the institution remains accredited while on probation. To remind the institution that a monitoring report is due September 1, 2011, documenting evidence of compliance with Standards 7 and 14, including but not limited to implementation of a comprehensive, organized, and sustained process for the assessment of institutional effectiveness with evidence that assessment information is used in budgeting, planning, and allocating resources at the institutional level and in all departments (Standard 7); and (2) implementation of an organized and sustained

assessment process to evaluate and improve student learning, including evidence of direct and indirect methods of assessment at the course and program level and evidence that assessment results are used to improve teaching and learning (Standard 14). A small team visit will follow submission of the September 1, 2011 report. To further request a monitoring report due by March 1, 2012 documenting further progress in (1) strengthening institutional resources and developing alternative forms of income, including institutional pro-forma budgets that demonstrate the institution's ability to generate a balanced budget for fiscal years 2012 through 2014, including the personnel, compensation, and other assumptions on which these budgets are based (Standard 3); (2) steps taken to ensure timely production of audited financial statements for FY 2011 and subsequent years (Standard 3); (3) further steps taken to improve communication and shared governance, especially in documenting how campus input is solicited and considered in decision making at the System level; (4) evidence of further implementation of the UPR Action Plan, including evidence that the action plan is being assessed and data is used for improvements; (5) evidence that steps have been taken to assure continuity and stability of institutional leadership, particularly in times of governmental transitions; (6) evidence that communication between the Central Administration and the institution, is clear, timely, accurate, and made available to all constituents; and (7) evidence of further progress in implementing a procedure for the periodic objective assessment of the Board of Trustees (Standard 4). The next evaluation visit will be set when accreditation is reaffirmed.

November 17, 2011 - To accept the monitoring report, to note the visit by the Commission's representatives, to remove probation, and to reaffirm accreditation. To remind the institution that a monitoring report is due March 1, 2012 documenting further progress in (1) strengthening institutional resources and developing alternative forms of income, including institutional pro-forma budgets that demonstrate the institution's ability to generate a balanced budget for fiscal years 2012 through 2014, including the personnel, compensation, and other assumptions on which these budgets are based (Standard 3); (2) steps taken to ensure timely production of audited financial statements for FY 2011 and subsequent years (Standard 3); (3) further steps taken to improve communication and shared governance, especially in documenting how campus input is solicited and considered in decision making at the System level; (4) evidence of further implementation of the UPR Action Plan, including evidence that the action plan is being assessed and data are used for improvements; (5) evidence that steps have been taken to assure continuity and stability of institutional leadership, particularly in times of governmental transitions; (6) evidence that communication between the Central Administration and the institution, is clear, timely, accurate, and made available to all constituents; and (7) evidence of further progress in implementing a procedure for the periodic objective assessment of the Board of Trustees (Standard 4). A visit may follow submission of the monitoring report. The next evaluation visit is scheduled for 2015-2016.

June 28, 2012 - To accept the monitoring report. The next evaluation visit is scheduled for 2015-2016.

June 13, 2013 - To request, in accordance with the Commission's policy on Public Communication in the Accrediting Process, a supplemental information report, due July 10, 2013, that addresses the impact on institutional leadership of the recent changes in governance and administration, and actions planned or taken by the University to ensure ongoing compliance with Standards 4, 5 and 6. The next evaluation visit is scheduled for 2015-2016.

June 25, 2013 - To note that an extension has been granted for the submission of a supplemental information report that addresses the impact on institutional leadership of the recent changes in governance and administration, and actions planned or taken by the University to ensure ongoing compliance with Standards 4, 5 and 6. The supplemental information report is now due August 1, 2013. The next evaluation visit is scheduled for 2015-2016.

November 21, 2013 - To accept the supplemental information report. To request a monitoring report, due April 1, 2014, documenting evidence of an independent audit for FY2013, with evidence of follow-up on any concerns cited in the audit's accompanying management letter for both FY2012 and FY2013 (Standard 3). To remind the institution of its obligation to ensure timely production of audited financial statements. The next evaluation visit is scheduled for 2015-2016.

June 26, 2014 - To accept the monitoring report. To remind the institution of its obligation to ensure timely production of audited financial statements. The next evaluation visit is scheduled for 2015-2016.

July 23, 2014 - To grant the institution a one-year extension on the self-study. The self-study year will now be 2016-2017 with an evaluation team visit occurring during the fall semester 2016 or the spring semester 2017.