University of Puerto Rico at Cayey

Middle States Commission on Higher Education

Institutional Profile
2003-04
A. INSTITUTIONAL INFORMATION

TYPE OF INSTITUTION: Baccalaureate-Liberal Arts
INSTITUTION CONTROL: Public
INSTITUTION CALENDAR: Semester
AFFILIATION (optional): *State

DEGREE GRANTING AUTHORITY FROM:
STATE: PR
COUNTRY: USA

LICENSED TO OPERATE IN (STATES):

LICENSED TO OPERATE IN (COUNTRIES):

NOTES (GENERAL/INSTITUTIONAL)
MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
General and Key Contacts Information

UPR - Cayey
205 Antonio R. Barcelo Avenue
Cayey, PR 00736

PHONE: (787) 738-2161
FAX: (787) 738-8039
WEB: www.cayey.upr.edu

SCHOOL ID 0619
INST CODE PR014X
LIAISON GSJ
PREPARED 04/16/2004
PAGE A/B-01

CHIEF EXECUTIVE OFFICER
NAME: Dr. Rafael Aragunde
SALUTATION: Dr.
TITLE: Chancellor
PHONE/EXT: (787) 738-2161 2119
FAX: (787) 263-6940
EMAIL: aragunde@yahoo.com

CHIEF ACADEMIC OFFICER
NAME: Prof. Waldo Torres
SALUTATION: Prof.
TITLE: Dean of Academic Affairs
PHONE/EXT: (787) 738-6338
FAX: (787) 738-6992
EMAIL: wtorres@coqui.net

PERSON COMPLETING FORM
NAME: Mr. Héctor J. Sánchez
SALUTATION: Mr.
TITLE: Statistics Official
PHONE/EXT: (787) 738-2171
FAX: (787) 738-8039
EMAIL: hsanchez@coqui.upr.edu

ACCREDITATION LIASON OFFICER
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FAX: (787) 738-6992
EMAIL: wtorres@coqui.net

PERSON COMPLETING FINANCIALS
NAME: Maria M. Santiago
SALUTATION: Ms.
TITLE: Finance Department Director
PHONE/EXT: (787) 738-2161 2004
FAX: (787) 263-6765
EMAIL: msantiago@coqui.upr.edu

SYSTEM/DISTRICT CEO
NAME: Dr. Antonio García Padilla
SALUTATION: Dr.
TITLE: President
PHONE/EXT: (787) 759-6061
FAX: (787) 759-6917
EMAIL: agarciap@upr.edu

DIRECTOR OF THE LIBRARY
NAME: Mr. Carlos Echevarria
SALUTATION: Mr.
TITLE: Director of the Library
PHONE/EXT: (787) 738-2161 2021
FAX: (787) 263-2760
EMAIL: cechevarria@coqui.upr.edu

DIR. OUTCOMES ASSESSMENT
NAME: 
SALUTATION: 
TITLE: 
PHONE/EXT: 
FAX: 
EMAIL: 

SELF-STUDY STEERING COMMITTEE
CHAIR
NAME: Prof. Edwin Vazquez
SALUTATION: Prof.
TITLE: Professor
PHONE/EXT: (787) 738-2161 2116
FAX: 
EMAIL: 

CO-CHAIR
NAME: 
SALUTATION: 
TITLE: 
PHONE/EXT: 
FAX: 
EMAIL: 

PUBS TO:
ADDRESS: UPR - Cayey
205 Antonio R. Barcelo Avenue
Cayey, PR 00736

(continued on next page)
D. ENROLLMENT (Fall 2003)

Provide the number of students registered as of Fall 2003. The AIP for the main campus should include total enrollment for all branch campuses and other sites.

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<tr>
<th>DESCRIPTION</th>
<th>UNDERGRADUATE</th>
<th>GRADUATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fall 2002</td>
<td>Fall 2003</td>
</tr>
<tr>
<td>a) Total credit hours of all part-time students</td>
<td>3,203</td>
<td>2,729</td>
</tr>
<tr>
<td>[If no part-time students, write &quot;0&quot;]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Number of credit hours for the credit load of a full-time student</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>[e.g., 12, 15, etc.]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c) Part-time FTE</td>
<td>267</td>
<td>227</td>
</tr>
<tr>
<td>[Divide (a) by (b). Round to the nearest whole number.]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d) Full-time Headcount</td>
<td>3,677</td>
<td>3,595</td>
</tr>
<tr>
<td>e) Adjusted enrollment</td>
<td>3,944</td>
<td>3,822</td>
</tr>
<tr>
<td>[Sum of (c) and (d)]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>f) Part-time Headcount</td>
<td>451</td>
<td>392</td>
</tr>
</tbody>
</table>

The Adjusted Enrollment and the sum of Full-time and Part-time Headcount will be printed in our directory.

NOTE: If your institution utilizes different credit hours for different types of full-time students, please select for the purposes of this computation, the credit-hour designation that represents the majority of your enrollment.

If this approach still produces a total appears unrealistic for your institution, please explain in the "Notes" tab so that evaluators and the Commission will be better informed in their interpretation of the count that is reported.

If your institution typically uses a different FTE formula, please note it below for our information.

UNDERGRADUATE FTE FORMULA:

GRADUATE FTE FORMULA:

CREDIT/NON-CREDIT ENROLLMENT

FOR-CREDIT (As of Fall 2003):

Number of students matriculated, enrolled in degree programs
Number of students not matriculated, enrolled in credit-bearing courses
Total unduplicated for-credit headcount

NON-CREDIT (Fall prior year 2002-03; July 1, 2002 - June 30, 2003) (May include students who are also taking for-credit courses)

Number of students enrolled in in non-credit, graduate level courses
Number of students in non-credit, undergraduate-level and other continuing education (excluding avocational) courses
Number of students in non-credit, avocational continuing education courses
Total non-credit enrollment
**C. GRADUATION DATA**

<table>
<thead>
<tr>
<th>AWARDS GRANTED</th>
<th>TOTAL AY 2001-02</th>
<th>TOTAL AY 2002-03</th>
<th>COMPLETERS (AY 2002-03)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate's</td>
<td>0</td>
<td>2</td>
<td>423</td>
</tr>
<tr>
<td>Bachelor's</td>
<td>0</td>
<td>423</td>
<td></td>
</tr>
<tr>
<td>Master's</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>1st Professional</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Doctoral</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Diplom/Certificate</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>0</strong></td>
<td><strong>425</strong></td>
<td></td>
</tr>
</tbody>
</table>

- **Total number of students in the cohort**: 425
- **Number who completed within 150% of time to degree**: 423
- **Total transfers out**: 0

**Note**: See Instructions on cohorts.

Institutions w/ 2-year Institutions Only
Baccalaureate Programs

<table>
<thead>
<tr>
<th>2000 Cohort</th>
<th>1997 Cohort</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>987</td>
</tr>
<tr>
<td>0</td>
<td>337</td>
</tr>
<tr>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

SCHOOL ID: 0619
INST CODE: PR014.4X
LIAISON: GSJ
PREPARED: 04/16/2004
PAGE: CA-04
Financial data reported for 12-month fiscal year beginning 07/01/2002 and ending 06/30/2003.

<table>
<thead>
<tr>
<th>Section 1 (Education &amp; General):</th>
<th>Column 1 Expenses</th>
<th>Pre-rat 0% &amp;M included in Column 1 (if not on line 8)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Instruction</td>
<td>$14,589,085</td>
<td></td>
</tr>
<tr>
<td>2. Research</td>
<td>740,968</td>
<td></td>
</tr>
<tr>
<td>3. Public Service</td>
<td>190,966</td>
<td></td>
</tr>
<tr>
<td>4. Academic Support</td>
<td>3,115,429</td>
<td></td>
</tr>
<tr>
<td>4a. Includes Library Expenditures of (See Instructions)</td>
<td>$1,312,369</td>
<td></td>
</tr>
<tr>
<td>5. Student Services</td>
<td>2,590,784</td>
<td></td>
</tr>
<tr>
<td>6. Institutional Support</td>
<td>5,668,544</td>
<td></td>
</tr>
<tr>
<td>7. Scholarship and Fellowship Expense (Exclude scholarship allowances and tuition discounts)</td>
<td>9,197,323</td>
<td></td>
</tr>
<tr>
<td>8. Operation/Maintenance of Plant</td>
<td>5,110,172</td>
<td></td>
</tr>
<tr>
<td>9. Depreciation Expense (if not included in lines 1 through 7)</td>
<td>1,046,880</td>
<td></td>
</tr>
<tr>
<td>TOTAL E and G EXPENSES (For Middle States, sum lines 1 thru. Column 1)</td>
<td>$42,650,151</td>
<td></td>
</tr>
</tbody>
</table>

E&G EXPENSES REPORTED FOR PREVIOUS YEAR $41,144,235

Note: IPEDS combines some of the expense items for its report. For Middle States, please report them separately by taking the data from other sources (e.g., your audited financial statement).

PERSON COMPLETING FINANCIALS Maria M. Santiago
PHONE/EXT: (787) 738-2161 2004
EMAIL: msantiago@cayey.upr.edu
List below the off-campus sites that meet the following criteria for an additional location:

A location, other than a Branch Campus (Section H-2) or an Other Instructional Site (Section H-4), that is geographically apart from the main campus and at which the institution offers at least 50% of an educational program.

Provide the headcount of students registered for credit, as of Fall 2003.
Branch Campuses

UPR - Cayey
205 Antonio R. Barcelo Avenue
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SCHOOL ID 0619
INST CODE PR014.4X
LIAISON GSJ
PREPARED 04/16/2004
PAGE H2-01

List below ONLY those off-campus sites that meet ALL the following criteria for a branch campus: For branches separately accredited in the Middle States region, provide only the name and address.

Provide the headcount of students registered for credit, as of Fall 2003.

A location of an institution that is geographically apart from and independent of the main campus of the institution. The location is independent if it: offers courses or educational programs leading to a degree, certificate, or other recognized educational credential; has its own faculty and administrative or supervisory organization; AND has its own budgetary and hiring authority.
(Complete this section ONLY if your self-study visit is scheduled for 2004-05 or 2005-06. or if your PRR is due to be submitted in June 2005)

**UPR - Cayey**

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**SCHOOL ID** 0619

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**LIAISON** GSJ

**PREPARED** 04/16/2004

**PAGE** H1-01

Provide the total UNDuplicated headcount if students registered for credit, as of Fall 2003 AND Spring 2004.

<table>
<thead>
<tr>
<th>CODE</th>
<th>COUNTRY</th>
<th>NUMBER OF SITES</th>
<th>TOTAL # OF STUDENTS AT ALL SITES</th>
</tr>
</thead>
</table>
E. DISTANCE LEARNING

Distance learning is a formal educational process in which the majority of the instruction occurs when the learner and the instructor are not in the same place at the same time. In this process, information or distributed learning technology is the likely connector between the learner, the instructor, or the site of program origin.

Does your institution offer courses for credit through distance learning (i.e., for the majority of instruction or entirely by distance learning)?

No

Does not refer to courses in which distance learning technologies are used as a minor supplement (less than 50%) to in-class instruction.

G. INSTRUCTIONAL PERSONNEL (Fall 2003)

<table>
<thead>
<tr>
<th></th>
<th>FULL-TIME</th>
<th>PART-TIME</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TENURED FACULTY</td>
<td>130</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>NON- TENURED FACULTY</td>
<td>17</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>NON- TENURED FACULTY</td>
<td>33</td>
<td>39</td>
<td>16</td>
</tr>
<tr>
<td>TOTAL INSTRUCTIONAL</td>
<td>180</td>
<td>39</td>
<td>16</td>
</tr>
</tbody>
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## C. GRADUATION DATA

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FREQUENTED 04/16/2004
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GRADUATE FTE FORMULA:

CREDIT/NON-CREDIT ENROLLMENT

FOR-CREDIT (As of Fall 2003):

Number of students matriculated, enrolled in degree programs 3,987

Number of students not matriculated, enrolled in credit-bearing courses 0

Total unduplicated for-credit headcount 3,987

NON-CREDIT (Full year prior to Fall 2002-03; July 1, 2002 - June 30, 2003) [May include students who are also taking for-credit courses]

Number of students enrolled in in non-credit, graduate level courses 0

Number of students in non-credit, undergraduate-level and other continuing education (excluding avocational) courses 0

Number of students in non-credit, avocational continuing education courses 0

Total non-credit enrollment 0
A. INSTITUTIONAL INFORMATION

TYPE OF INSTITUTION: Baccalaureate-Liberal Arts

INSTITUTION CONTROL: Public

INSTITUTION CALENDAR: Semester

AFFILIATION (optional): *State

DEGREE GRANTING AUTHORITY FROM:

STATE: PR
COUNTRY: USA

LICENSED TO OPERATE IN (STATES):

PR

LICENSED TO OPERATE IN (COUNTRIES):

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04/16/2004 A/B-01

CHIEF EXECUTIVE OFFICER

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SALUTATION: Dr. Aragunde
TITLE: Chancellor
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CHIEF ACADEMIC OFFICER

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TITLE: Dean of Academic Affairs
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PERSON COMPLETING FORM

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EMAIL: cechevarria@cayey.upr.edu

SELF-STUDY STEERING COMMITTEE

CHAIR

NAME: Prof. Edwin Vazquez
SALUTATION: Prof. Vazquez
TITLE: Professor
PHONE/EXT: (787) 738-2161 2116
FAX:
EMAIL: evazquez@cayey.upr.edu

CO-CHAIR

NAME: Prof. Edwin Vazquez
SALUTATION: Prof. Vazquez
TITLE: Professor
PHONE/EXT: (787) 738-2161 2116
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EMAIL: evazquez@cayey.upr.edu